



TECUMSEH PUBLIC SCHOOLS

212 North Ottawa Street • Tecumseh, MI 49286-1399

REQUEST FOR STUDENT RECORDS

TO: _____

Name of Previous School

Phone: _____

Street Address

FAX: _____

City, State, Zip

Dear School Official:

You are hereby authorized to release to the Tecumseh Public Schools all records (scholastic, achievement, medical, psychological, IEPC, IEP, standardized test data, sociological, etc.) in the cumulative education file of:

Student Name

Grade

Date of Birth

Please send the aforementioned records to:

Tecumseh High School
Attn: Kristen Terryberry
760 Brown Street
Tecumseh, MI 49286-1399
Email: kterryberry@tps.k12.mi.us
Phone: 517-423-6008
FAX: 517-423-9644*

Tecumseh Middle School
Attn: Darcy Wrona
307 N. Maumee Street
Tecumseh, MI 49286-1399
Email: dwrona@tps.k12.mi.us
Phone: 517-423-1105
FAX: 517-423-1300

Herrick Park Elementary
Attn: Diana Edwards
600 Herrick Park Drive
Tecumseh, MI 49286-1399
Email: dedwards@tps.k12.mi.us
Phone: 517-423-2324
FAX: 517-423-1401

Patterson Elementary
Attn: Michele Sanders
401 N. VanBuren Street
Tecumseh, MI 49286-1399
Email: msanders@tps.k12.mi.us
Phone: 517-423-3331

Sutton Elementary
Attn: Carol Martinez
2780 Sutton Road
Adrian, MI 49221
Email: cmartinez@tps.k12.mi.us
Phone: 517-423-2367
FAX: 517-424-9958

Tecumseh Acres Elementary
Attn: Linda Compau
600 Adrian Street
Tecumseh, MI 49286
Email: lcompau@tps.k12.mi.us
Phone: 517-423-9744
FAX: 517-423-1400

*Please FAX High School transcripts to Connie Swindle at 517-424-9983 or email:
cswindle@tps.k12.mi.us

Signature of parent/guardian

Date